# **Secure EMails with Mailvelope**

# 1. Introduction

Mailvelope is an add-on or a plugin that can extend a browser's capability in encrypting email contents. It is based on OpenPGP cryptography standards and cannot function without a pair of keys for encryption and decryption. Any user wishing to send, receive or digitally sign emails securely using OpenPGP based services like Mailvelope have to create and share the public keys first.

# 2. Installation

Click the following links to install Mailvelope on Google Chrome and Firefox browsers respectively:

- <u>Google Chrome</u>
- Firefox

If Mailvelope is successfully installed, a lock icon is displayed somewhere in the main toolbar, beside the address bar as shown in the image below.



Click on the lock icon to configure your encryption keys and access other management settings.

## 3. Basics

To be able to encrypt emails you need to:

Generate encryption keys (Public and Private key pair) to receive/sign encrypted emails

- Public key It is a key used for encrypting a message. The key must be made available to the public.
  It is mainly used while sending an encrypted email. When you send an encrypted email, you will need to use the public key of the recipient.
- Private key Used to decrypt a message. To decipher or read an encrypted message, you need to use the private key. This key should be kept away from anyone else who is not its owner. Needs to be stored securely. Access is restricted by password.
- · Import public keys of users you want to send encrypted emails to

This concept is illustrated on the page <u>How Gpg4win works</u>. Gpg4win is another application based on the same working principles.

# 4. Key Management

Before we go on to encrypting emails, let's see how we handle keys for that. Click on Mailvelope's lock icon in the toolbar and click on dashboard, you will land in the following page. From here click on *Manage Keys*.



# 5. Generating Keys

Click *Generate* + to open the key generation dialog. Fill out the boxes and assign a key password. Make sure you never lose this password. If it is lost, the password cannot be recovered and the key can no longer be used. It might be a good idea to use your keychain Access/keepass *(Password Manager)* to manage your newly created password.

Enter all the necessary information, click on *advance* and ensure secure algorithm and key size is selected . Click \*Generate to start generating a key. Repeat for any other email accounts.

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Full	name of the key owner		
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ł	Key expiration date		
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Ent	er Password		
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Re-	enter Password		
<b>.</b>	***		
•• •• •	Upload public key to Mailvelope Key Server (can be deleted at any time). Learn more		

Afterwards, you can see the result in the key list by clicking on Key Management.



#### 6. Importing Keys

To import existing keys, click *Key Management* in the option menu and then *Import Key*. You can import key either from public key servers, from a text file or simply copy and paste text. Following demonstrates importing key from key server.

Mailvelope Key Management Encryption Options	Documentation About
Key Management	
~ ~ ~ ~ ~ ~ ~ ~ ~	
Import Keys	I
Key search	
Search for public keys on key server.	
info@eff.org	Search
Key server keyserver.ubuntu.com (Change)	
Import key from file	
Select a key text file to import	
Import key as text	
Please insert one or multiple keys in text format here.	
1	1
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Import Back	I

Search results will be displayed on the key server website in a new tab.

Туре	bits/keyID	Date	User	: ID		
pub	2048R/ <u>4B18732F</u>	2013-01-12	EFF	Info	<info@eff.< th=""><th>orq&gt;</th></info@eff.<>	orq>

After clicking on the displayed **keyID**, the key text will be shown and Mailvelope will be able to detect the key.

#### Public Key Server -- Get "0x11a1a9c84b18732f "



With another click on the key symbol the key is imported into Mailvelope.

# 7. Exporting Keys

Key export functionality is used to export keys into ".asc" files or to copy the file to clipboard. We can use this function to make public keys available for others to import or to make a backup of a public-private key pair in a secure place.

To export all keys, click Key Management in the option menu and then Export Key.

To export *individual key*, click *Key Management* in the option menu, *select the key* and then *Export* 



## 8. Revoke Keys

To revoke keys/ delete them from mailvelope server, click *Key Management* in the option menu, *select the key* and then \***Revoke**.

You can also delete it from https://keys.mailvelope.com/manage.html

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Mailbelope Key Management Encry Key Management «Key Management • test valid Assigned user IDs	No Yes	e ove Exp	Documentation About	Enter key password test <test@test.org> # 52FE1E4E8AE16B23 Please enter your key password to revoke this key. </test@test.org>	oke Default Add new
Primary Name	Email St	atus	Signatures	Remember password temporarily	es
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If the email id exists and the operation has been successful your key status will change to Revoked. Confirmation link will be sent to your email, once you confirm, your key is removed from key server.

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r test r	evoked			Remove	Export Revoke	Default
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Prima	ry Name	Email		Status	Signatures	
~	test	test@	test.org	revoked	1	>
To synch	ronize the key with th	ie Mailvelo	pe key server a con	firmation email was s	ent to all user IDs.	
Key det	ails				Main Key 52FE1E4E8/	AE16B23 👻
Status	revoked		Key ID	52FE1E4E8	AE16B23	
Created	05/22/2019		Algorithm	RSA (Encry	pt or Sign)	
Expires	04/26/202 C	hange	Length	4096		
Passwor	d c	hange	PGP Finger	print 5847 83A2	568C 957C 9D1E 0	009B

Check your inbox for new email from Mailvelope and follow the instructions there to complete key removal.

# 9. Defining the primary Key

To define a key as primary/default key, click *Key Management* in the option menu, *select the key* and then click on *Set as Default*. The primary/default key is always used unless another key is explicitly selected.

Nailvelope	Key Managen	nent Encryption	Options		Docume	ntation About
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Key d	etails			N	<b>lain Key</b> 85A68A6990	0911B10 👻

## **10. Encrypting Messages**

Email messages are created and encrypted in an external editor. The compose button is displayed in all email composing areas of the webmail provider and will launch Mailvelope's external editor.

New Message	_ ~ ×
Recipients	
Subject	
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Clicking on the *Compose button* will open a new popup with a separate editor. This ensures that the email creation and encryption process is completely isolated from the webmail provider.

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Compose Email								
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Sign message with key: Sign all messages with defau	test1 <test1@test.d It key</test1@test.d 	org> - 85A68A6	990911B10 ¢					
Options 🗆					🖋 Sign	Only X Can	cel 🔒 Encry	pt

The email can now be composed. You can choose the recipients, or more specifically the people who should be allowed to decrypt the message, by adding the email address to the upper input field in the dialog. Like in other email clients you can also search in this field for recipients by name. For each recipient, there has to be a public key available in Mailvelope's keyring. If you enter an unknown email address, Mailvelope will automatically search on the Mailvelope key server (keys.mailvelope.com) for PGP keys and import the matching keys without further action required. Alternatively, you can also import keys manually as described in Importing keys earlier. Next, click the **\*Encrypt** button to encrypt the message and transfer the results back to the webmail client.

With the Options button in the Mailvelope editor you can access the option to sign the message.

## 11. Message Decryption

Whenever Mailvelope detects an encrypted message in your webmail client, it marks the mail with a *closed envelope icon*. Click on it to decrypt the message.

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Version: Mailvelope v2.1.1 Comment: <u>https://www.mailvelope.com</u>		×
wcFMA/KusiE7wkcTAQ/6Ar8+/C4C8+B+XZgoA5w lqyx+3xRZyHbdJrTzyz8AllGxKyF5RK34m+mLFl uGLI7bHezjTulpzy76ErnHeNFAUZgPwcHnFYg b4F8ejETgBhIUK6ZeLP7ut5WxvC5IvxgaEHeg b4F8ejETgBhIUK6ZeLP7ut5WxvC5IvxgaEHeg b4F0F2KJ284 0+JFAILe3ZxNdzjCC9W0F9hNsmg15CBgXJgT b3Bobug0Mpot5HY5WPpF1KK00hKJ100H9HwJ 28UBbcPMdYgdvel1hPp15bf0ohApYEBRGmuk7 JEU5LF1F171u0A+K03MeNDA5LaCUy2XTu14W2 38dsna2MU/eVygdDeagHSrNLMEOCJ244z JFLsC4RNbgva0g2Y9tmKvty10Nv5pTK1 V+HKyYBhRrrk45moTvtFKj1CP74ow2bN0 0/9TXKND9va0g3Y9tmKvty10Nv5pTK1 XH6yT8f401Lg1oxAHUS5H00H0f45Ag2 CK5VDA0Q090gNHHX2NW4kVG1JUKeINAY CK5VDA0Q090gNHHX2NNV8kVG1JUKEINAY CK5VDA0Q090gNHHX2NNV8kVG1JUKEINAY CK5VDA0Q090gNHHX2NNV8kVG1JUKEINAY CK5VDA0Q090gNHHX2NNV8kVG1JUKEINAY CK5VDA0Q090gNHHX2NNV8kVG1JUKEINAY CK5VDA0Q090gNHHX2NNV8kVG1JUKEINAY CK5VDA0Q090gNHHX2NNV55J0VH14v56J1A2 CK5VDA0Q090gNHHX2NNV8kVG1JUKEINAY CK5DA0Q090gNHHX2NNV55J0VH14v56J1A2 CK5VDA0Q090gNHHX2NNV8kVG1JUKEINAY CK5DA0Q090gNHHX2NNV8kVG1JUKEINAY CK5DA0Q090gNHHX2NNV55J0VH14v56J12 CK5DA0Q074 CK5DA0Q074 CK5DA0C94C7005570VH314K252 CK5DA00456457000042 CK5DA0045645700004565770000456577 Du0479KbX1jqfkuR6Acu3MsBNJ147AB12Q1V6 CK5D22 CK5D22 CK5D22 CK5D22 CK5D22 CK5D22 CK5D22 CK5D22 CK5D22 CK5D22 CK5D2 C	yUnd2nAOEgznc5jaMnXFv +0/lwK5XRkm3lbFz6WgMB 65RWdoFgmPX7GnjraT4U dyLB5kwZrKYRnFtJFrXDy pDBQJJ155QNr;OnDH2aIZ GEWwekm+D5WO7kloHgYr4 jAVFJjUAV43WADevPGs6 gQGjwLBjorNk1pucyDayT CEkvY01ZrXk1pucyDayT CEkvY01ZrXk1pucyDayT 0F1-cwDm+Fs ZM31pmmX72w dw05ENzpkB nsL5BquGCdm6 nsGdruThyzef RvdrcMvH1EYgFJ070q084 E2UaQbNAb7JJ0bSdC1ddE MSVnFUT57jjh11866D5 ORScL5HtUBMcj847/00 0BscD164YVMPBILENkKNW 2J+n4eXX+JYinkpEID7A6 K351K5VtU0uLg6GkyRfF oh53Xd1bm15dd6olb6KC8 ZV1bFCJVKtB6ca2hgrd0 RbouWXsx//AR1hr7e6GQB EvdtfF5KwY2suBPF8/zy 881E=	

Next, enter your key password and click OK.

	2
Please enter your key password to decrypt this message	
Please enter your password	
Remember password temporarily	

Mailvelope tries to find the private key that is required to decrypt the message. If the correct key is found in the keyring, the corresponding User and Key ID are displayed in the password dialog. If Mailvelope does not have the correct private key to decrypt the message in its keyring, the following error message is displayed:

No private key found for this message. Required private key IDs: ....

After the key is unlocked with the password, the message is decrypted and directly shown in the marked area.



If an encrypted message contains a signature, Mailvelope will verify the signature and show the result with a label in the upper right corner of the decrypted message. A click on the *Signed digitally* label will open up a dialog showing the verification result and signature details. Signature verification is currently only enabled for the following email providers: Gmail<sup>™</sup>, Outlook.com<sup>™</sup> and Yahoo!<sup>™</sup>.

## **12. File Encryption**

Click on *Mailvelope's lock icon* in the toolbar to open the main menu. Choose *File Encryption* from the dropdown menu bar. With the file encryption feature of Mailvelope, you can encrypt files on your storage devices according to the PGP standard. As with email encryption, the files will be encrypted with the recipient's public key. The file encryption feature can also be used to encrypt and decrypt email attachments.

#### Background:

Email providers that directly integrate Mailvelope into their email application will support encrypted email attachments automatically. For email providers like Gmail<sup>™</sup>, Yahoo!<sup>™</sup> or Outlook.com<sup>™</sup> there are restrictions in the Mailvelope editor and encrypted attachments are not directly supported. The file encryption outlined here offers an alternative in this case, as it is possible to encrypt email attachments manually instead.

#### **Encrypt files**



Click on *File Encryption* and click on *Add* button to select a file for encryption.

Click on *Next* and *choose the recipients* you want to encrypt the files for.

	storari@dit.gov.bt>	- 550027555205	TAdu
Persons:			
Radhika Or rorari@btcirt.	bt		

The file by default will be saved as .gpg, you can click on *option* and check *Encrypt to file in text format(ASCII-Armor)* to save as .asc. After clicking Encrypt the files are encrypted for the selected recipients. Finally click on *Save all* to save the file.



**Decrypt files** The steps to decrypt files are similar to the encryption process. First, choose *File Decryption* in the left menu. Then, use the *Add* button to select the file to be decrypted. The decrypted files will be displayed once you enter your private key password.

